



# Standards Committee

Agenda and Reports

For consideration on

## Thursday, 4th March 2010

In Committee Room 1, Town Hall, Chorley

At 2.00 pm



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23 February 2010

Dear Councillor/Colleague,

## **STANDARDS COMMITTEE - THURSDAY, 4TH MARCH 2010**

You are invited to attend a meeting of the Standards Committee to be held in Committee Room 1, Town Hall, Chorley on Thursday, 4th March 2010 commencing at 2.00 pm.

### **AGENDA**

1. **Apologies for absence**

2. **Minutes (Pages 1 - 4)**

To confirm as a correct record the enclosed minutes of the meeting of the Standards Committee held on 10 December 2009.

3. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

4. **News from Standards for England**

The Monitoring Officer will present a verbal update on any items of interest.

5. **Cases update (Pages 5 - 12)**

To receive the report of the Monitoring Officer outlining recent cases which had been considered nationally, the quarterly return to Standards for England and a verbal update on current local cases, if any (papers enclosed).

6. **Feedback from visits to Parish Councils (Pages 13 - 14)**

Members of the Committee will give feedback on their visits to Parish Councils.

7. **Work undertaken to promote the Code of Conduct**

The Monitoring Officer will present a verbal update.

8. **Training issues**

To discuss training issues for Members of the Committee and Town, Parish and Borough Councillors.

9. **Local Assessment process and timescales (Pages 15 - 20)**

To receive and consider the enclosed report of the Director of Transformation.

10. **Review of the complaint form (Pages 21 - 26)**

At the last meeting the Committee requested that the complaint form be reviewed. The form is enclosed for Members' comments with some suggested amendments highlighted in track changes.

11. **Consideration of the Council's officer code of conduct (Pages 27 - 34)**

To receive and consider the Council's officer code of conduct.

The code was developed by Chorley Council's Human Resources and considered by Strategy Group, Staff Matters, a staff forum set up to encourage staff to give their views and comments on Council policies and processes and to have an active involvement in the decision making process.

The policy was adopted by Executive Member for Resources (Councillor Kevin Joyce) in December 2009 .

12. **Draft Annual Report (Pages 35 - 40)**

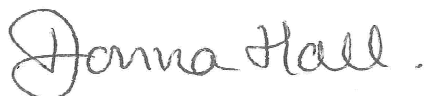
To receive and consider the enclosed draft Annual Report for the Standards Committee.

13. **Standards Committee work programme (Pages 41 - 42)**

The Committee will consider the enclosed work programme for 2009/10.

14. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Donna Hall  
Chief Executive

Ruth Rimmington  
Democratic and Member Services Officer  
E-mail: ruth.rimmington@chorley.gov.uk  
Tel: (01257) 515118  
Fax: (01257) 515150

## **Distribution**

1. Agenda and reports to all Members of the Standards Committee (Tony Ellwood (Chair), Councillor Mike Devaney (Vice-Chair) and Councillors Judith Boothman, Catherine Hoyle, Debra Platt, Stella Walsh, Hugh Evans (Independent Member), Gwynne Furlong (Independent Member), Joan Geddes (Parish Council representative), Bill Mason (Parish Council representative) and Alan Platt (Parish Council representative) for attendance.
2. Agenda and reports to Chris Moister (Head of Governance / Monitoring Officer), Carol Russell (Head of Democratic Services) and Ruth Rimmington (Democratic and Member Services Officer) for attendance.

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ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

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کیجئے: